Advanced Workshop:

CHRONIC HOMELESSNESS

KnoxHMIS | KnoxHMIS.org
University of Tennessee College of Social Work Office of Research and Public Service
Presented May 28, 2020.

CHRONIC HOMELESSNESS

Workshop Objectives

1. Define Chronic Homelessness.
2. Distinguish the terms *Disability* and *Disabling Condition.*
3. Connect Assessment Questions to Chronic Homelessness criteria.
4. Announce new CHAMP policies and checklist tool.
5. Discuss scenarios, ask questions, and share experiences.
6. Link Users to resources and support opportunities.

CHRONIC HOMELESSNESS

1. Definition

How is Chronic Homelessness defined?
What constitutes an “occasion” of homelessness?

HUD Definition of Chronically Homeless

A homeless individual with a disability who:

1 Lives in a place not meant for human habitation, in an Emergency Shelter, or a Safe Haven,

AND

2 Has been homeless continuously for at least 12 months

OR

Has been homeless on at least
- 4 separate occasions,
- in the last 3 years,

where the combined occasions total at least 12 months.

1 Disabling Condition

+

2 Length of Time Homeless

Disabling Condition

1

*"a homeless individual **with a disability**"* **= Disabling Condition**

A **Disabling Condition** is a physical, mental, or emotional impairment, including an impairment caused by alcohol or drug abuse, post-traumatic stress disorder, or brain injury, that:

- is expected to be of long-continuing or indefinite duration,
- substantially impedes the person's ability to live independently,
- and could be improved by the provision of more suitable housing conditions.

Length of Time Homeless

2

"Has been homeless continuously for at least 12 months or on at least 4 separate occasions in the last 3 years, where combined occasions total at least 12 months."

Current Living Situation

+

Prior Living Situation

Length of Time Homeless

2

Occasions of homelessness:

- are defined by a break of at least seven days.
- do not have not a minimum number of days.

Breaks in homelessness:

- not residing in an emergency shelter, safe haven, or a place meant for human habitation.
- Stays in an institutional setting (hospital, jail, etc.) of fewer than 90 days are not considered a break in homelessness.
- Stays greater than 90 days are considered a break.

Q:

I heard that the definition of CH doesn’t include Clients currently in transitional housing. Is this true?

A: Yes. While HUD indicates that those in transitional housing are "literally homeless," their time within the program will not count toward their CH status.

CHRONIC HOMELESSNESS

2. Disabling Condition & Disabilities

Are the two terms different?
What are the related data elements?
What is meant by “Disability Determination?”

Disabling Condition & Disabilities: what's the difference?

In the context of HMIS recordkeeping, the difference is simply *where* these data are input.

Disabling Condition is the single, Yes or No question, ***just prior to*** **the HUD sub-assessment for Disabilities:**

"Does the client have a disabling condition?"

When the response is Yes, this criterion of CH applies for the Client.

Disabilities are the Client-specific types of conditions, recorded in the HUD sub-assessment for Disabilities:

Physical Disability
Developmental Disability
Chronic Health Condition
HIV/AIDS
Mental Health Problem
Substance Abuse

The Chronic Homeless designation pulls from both Disabling Condition and the HUD-V Disabilities sub-assessment.

- The question *Does the Client Have a Disabling Condition?* must have a response.
- The HUD-V Disabilities sub-assessment must be completed.
- If a Yes is given for any disability type within the HUD sub-assessment, Yes must be selected for *Does the Client Have a Disabling Condition?* —to be logically consistent.

Disabling Condition (Data Element 3.08)

Disability and Health Information {ALL Persons; Household Children Included}

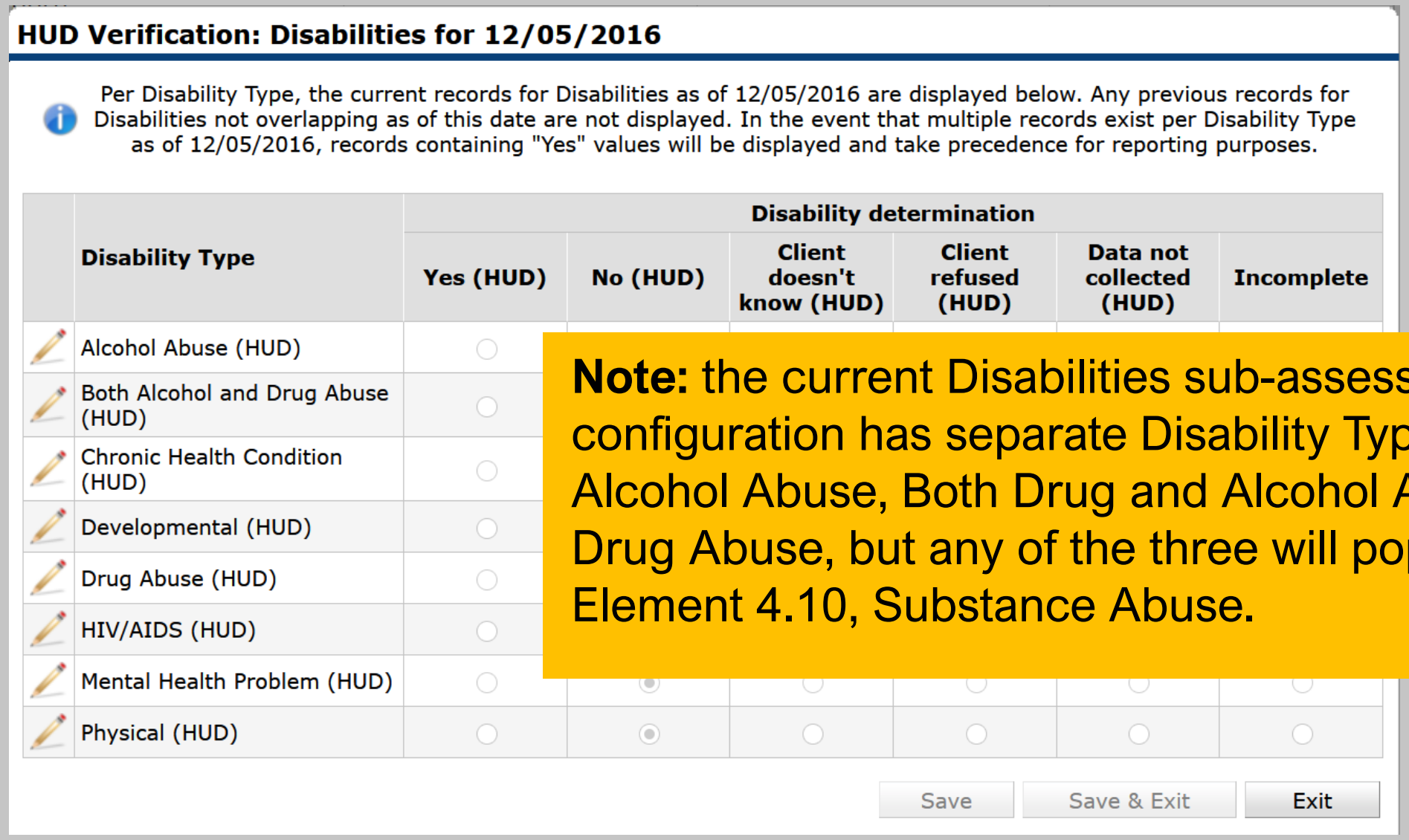
Does the client have a disabling condition? * Yes (HUD) G

Disabilities HUD Verification

		Disability Type	Disability determination	**Start Date** *	End Date
		Alcohol Abuse (HUD)	Yes (HUD)	09/15/2017	
		Chronic Health Condition (HUD)	Yes (HUD)	06/08/2017	
		Drug Abuse (HUD)	Yes (HUD)	08/08/2016	
		HIV/AIDS (HUD)	No (HUD)	05/08/2015	05/31/2018
		Drug Abuse (HUD)	No (HUD)	05/08/2015	08/08/2016

How are Disabling Condition and Disability distinguished?

HUD sub-assessment Disabilities (Data Elements 4.05 – 4.10)



HUD Verification: Disabilities for 12/05/2016

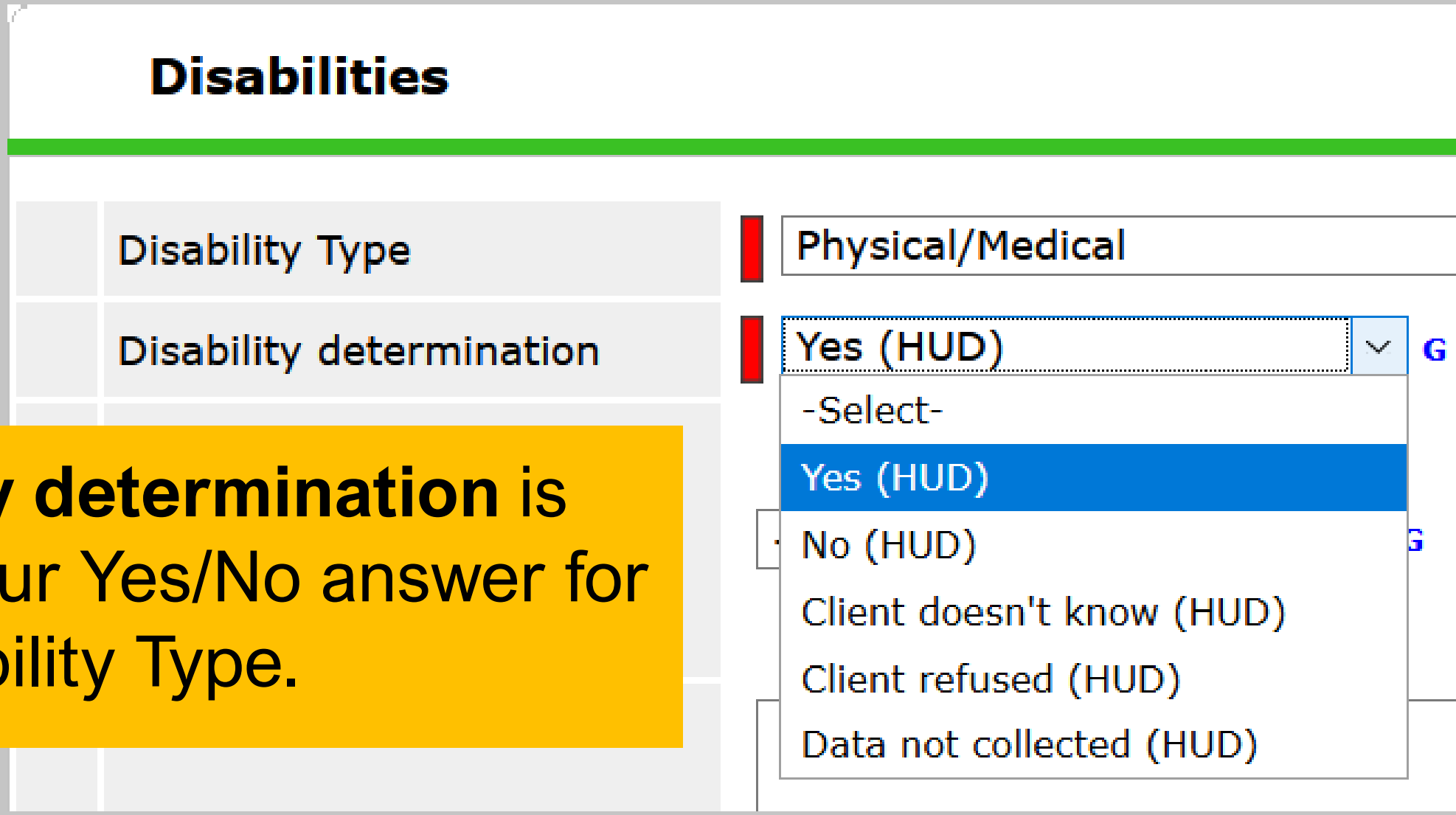
Per Disability Type, the current records for Disabilities as of 12/05/2016 are displayed below. Any previous records for Disabilities not overlapping as of this date are not displayed. In the event that multiple records exist per Disability Type as of 12/05/2016, records containing "Yes" values will be displayed and take precedence for reporting purposes.

	Disability Type	Disability determination					
		Yes (HUD)	No (HUD)	Client doesn't know (HUD)	Client refused (HUD)	Data not collected (HUD)	Incomplete
	Alcohol Abuse (HUD)	○					
	Both Alcohol and Drug Abuse (HUD)	○					
	Chronic Health Condition (HUD)	○					
	Developmental (HUD)	○					
	Drug Abuse (HUD)	○					
	HIV/AIDS (HUD)	○					
	Mental Health Problem (HUD)	○	◉	○	○	○	○
	Physical (HUD)	○	◉	○	○	○	○

Save | Save & Exit | Exit

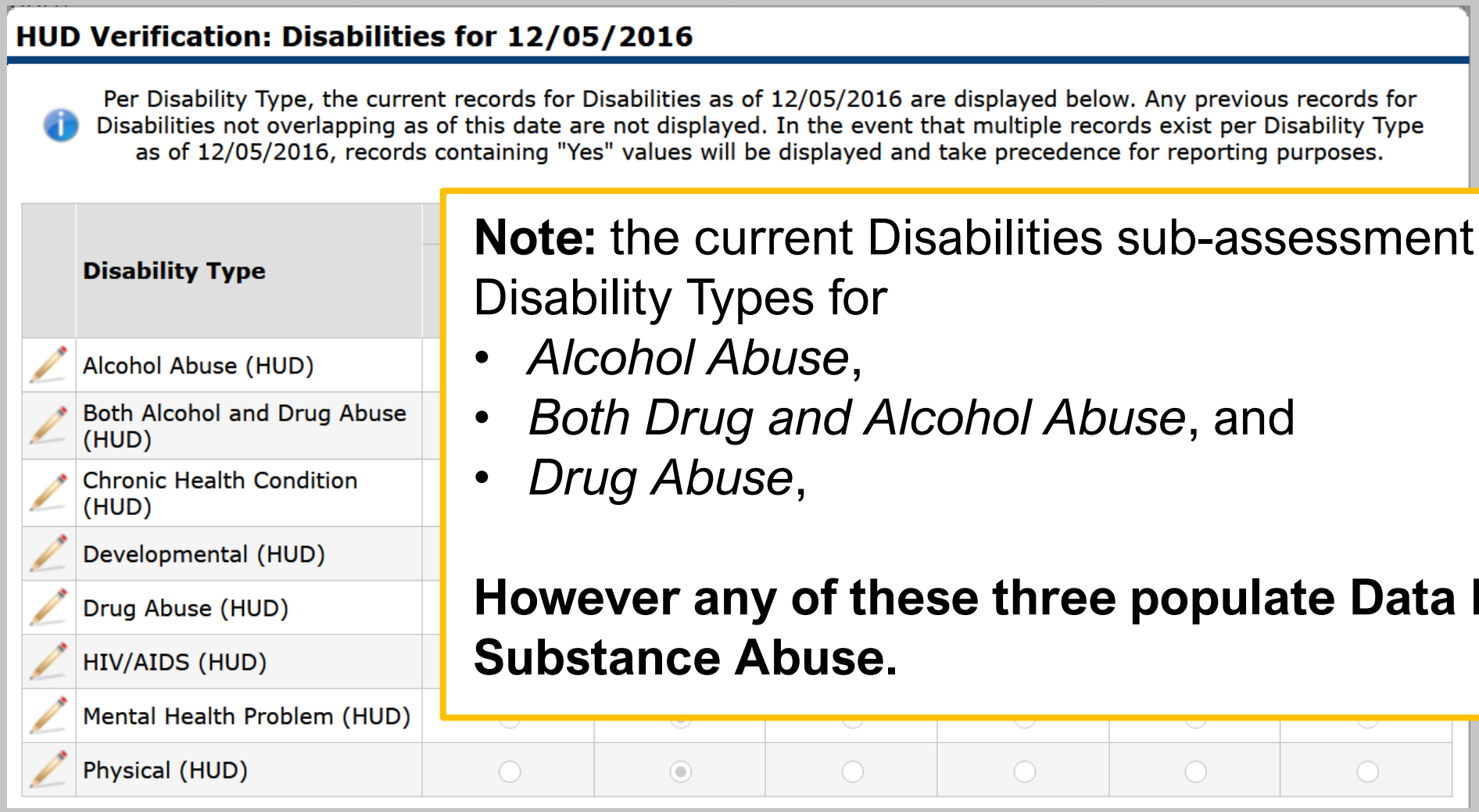
Note: the current Disabilities sub-assessment configuration has separate Disability Types for Alcohol Abuse, Both Drug and Alcohol Abuse, and Drug Abuse, but any of the three will populate Data Element 4.10, Substance Abuse.

HUD sub-assessment Disabilities



Disability determination is simply your Yes/No answer for any Disability Type.

HUD sub-assessment Disabilities (Data Elements 4.05 – 4.10)



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Disability Type						
Alcohol Abuse (HUD)						
Both Alcohol and Drug Abuse (HUD)						
Chronic Health Condition (HUD)						
Developmental (HUD)						
Drug Abuse (HUD)						
HIV/AIDS (HUD)						
Mental Health Problem (HUD)						
Physical (HUD)						

Note: the current Disabilities sub-assessment has separate Disability Types for

- *Alcohol Abuse*,
- *Both Drug and Alcohol Abuse*, and
- *Drug Abuse*,

However any of these three populate Data Element 4.10, Substance Abuse.

3. Assessment Questions

Which questions inform a Client's Chronic status?

What are common data entry issues affecting Chronic status?

Q: Which questions inform Chronic status?

A: The Chronic Homeless designation pulls from **multiple data fields**, in **several assessment areas:**

Top of Assessment

1. Current Living Situation

Housing Information Section

2. Prior Living Situation
   - ☐ **Housing Status (CoC-Required)**
   - ☐ **Approximate date homelessness started (CoC-Required)**
   - ☐ **Number of Times…in the Past Three Years**
   - ☐ **Total Number of Months… in the Past Three Years**

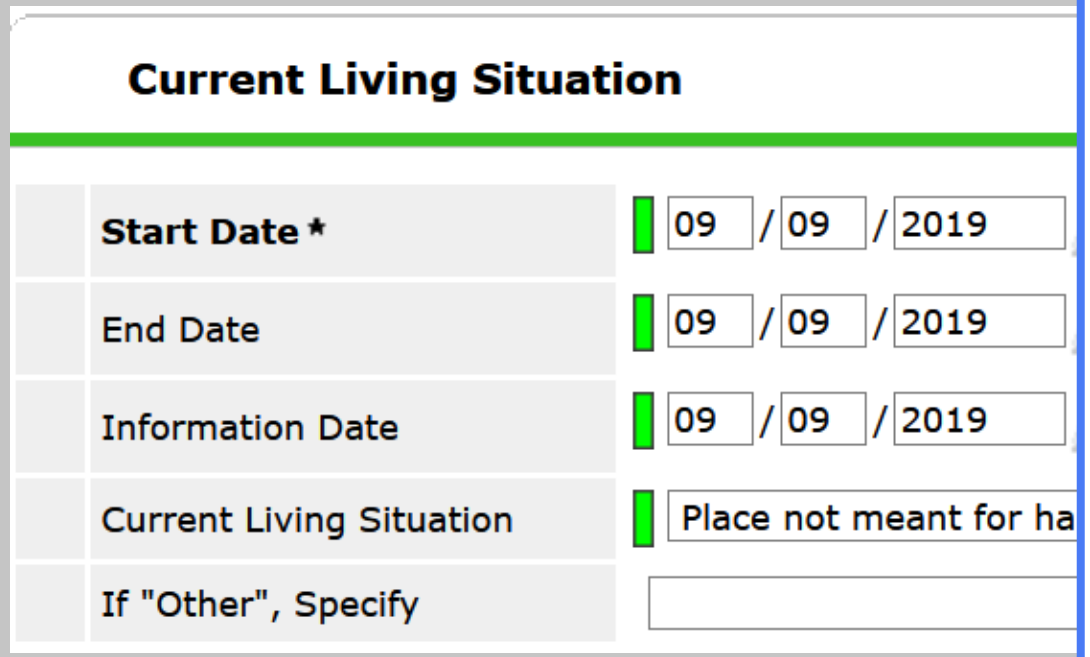
Disability and Health Information Section

3. Disabling Condition

Disabilities HUD Sub-Assessment

4. Physical Disability
5. Developmental Disability
6. Chronic Health Condition
7. HIV/AIDS
8. Mental Health Problem
9. Substance Abuse

Current Living Situation (4.12)

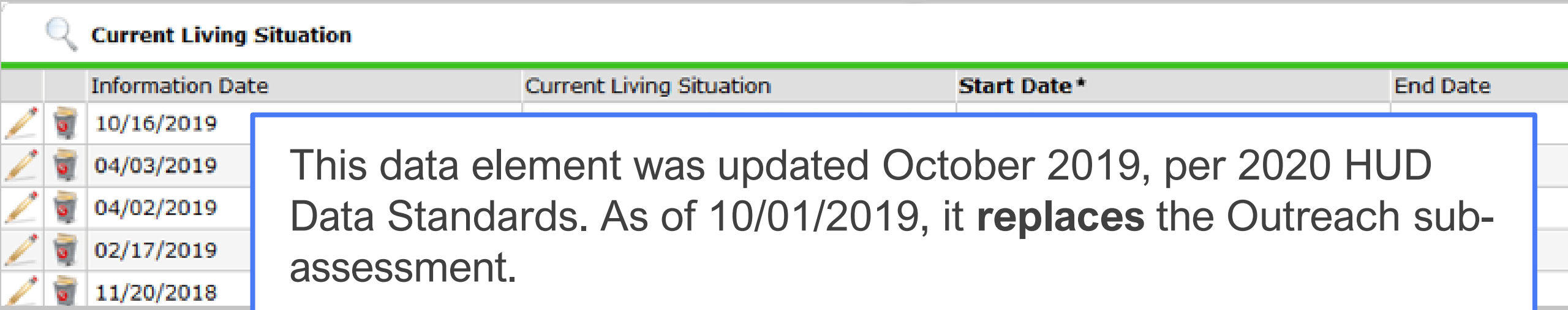


Current Living Situation is a snapshot as of a specific date. The situation can have changed several times between contacts with outreach Clients, from service point to service point, day to day. Taking this into account:

Start, End, and **Information Date are all the same date** for Current Living Situation.

Think of Current Living Situation as your way of recording, "*I saw the Client, and they were in this situation* ***as of this date***."

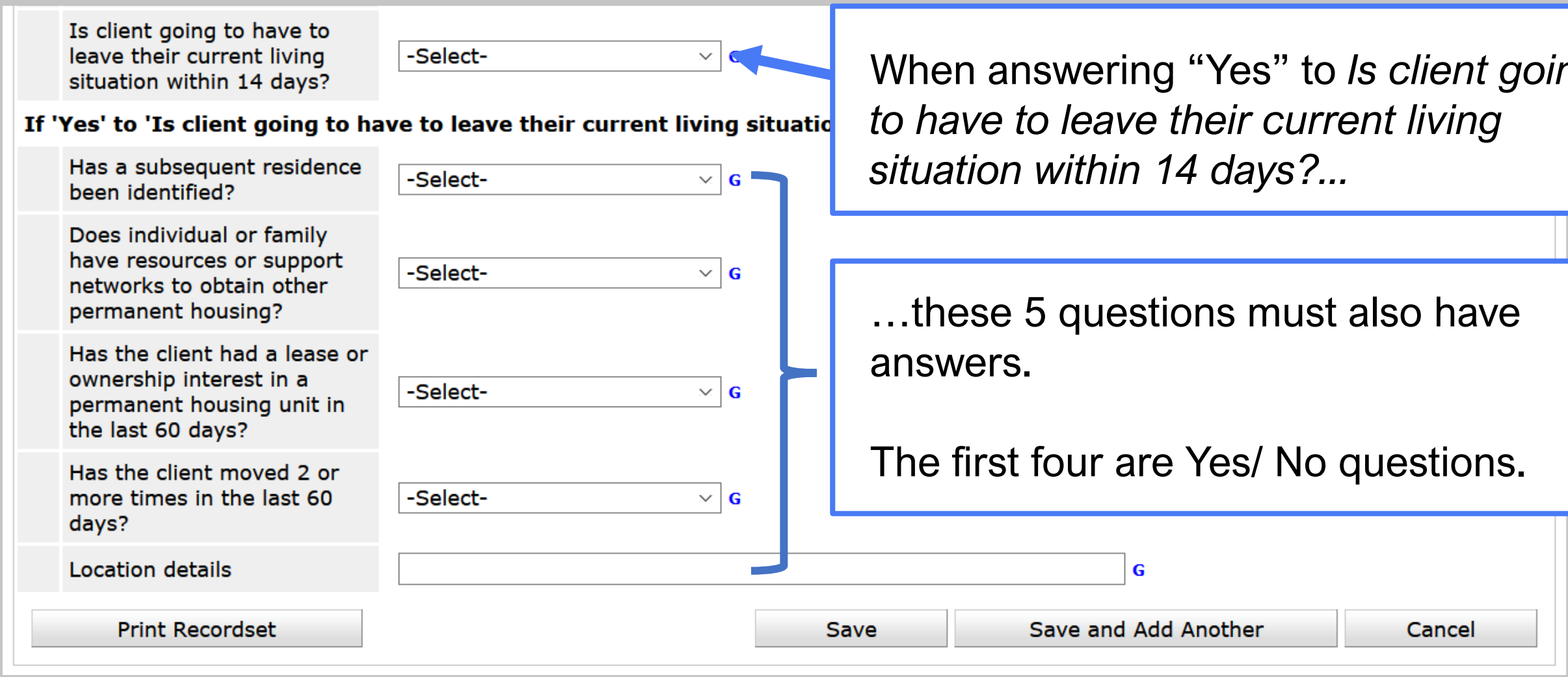
Current Living Situation (4.12)



This data element was updated October 2019, per 2020 HUD Data Standards. As of 10/01/2019, it **replaces** the Outreach sub-assessment.

- **It's no longer "Yes/No" question**: must choose the ES or street situation.
- **Is required** for all Street Outreach and Coordinated Entry (CHAMP) projects.

Current Living Situation (4.12)

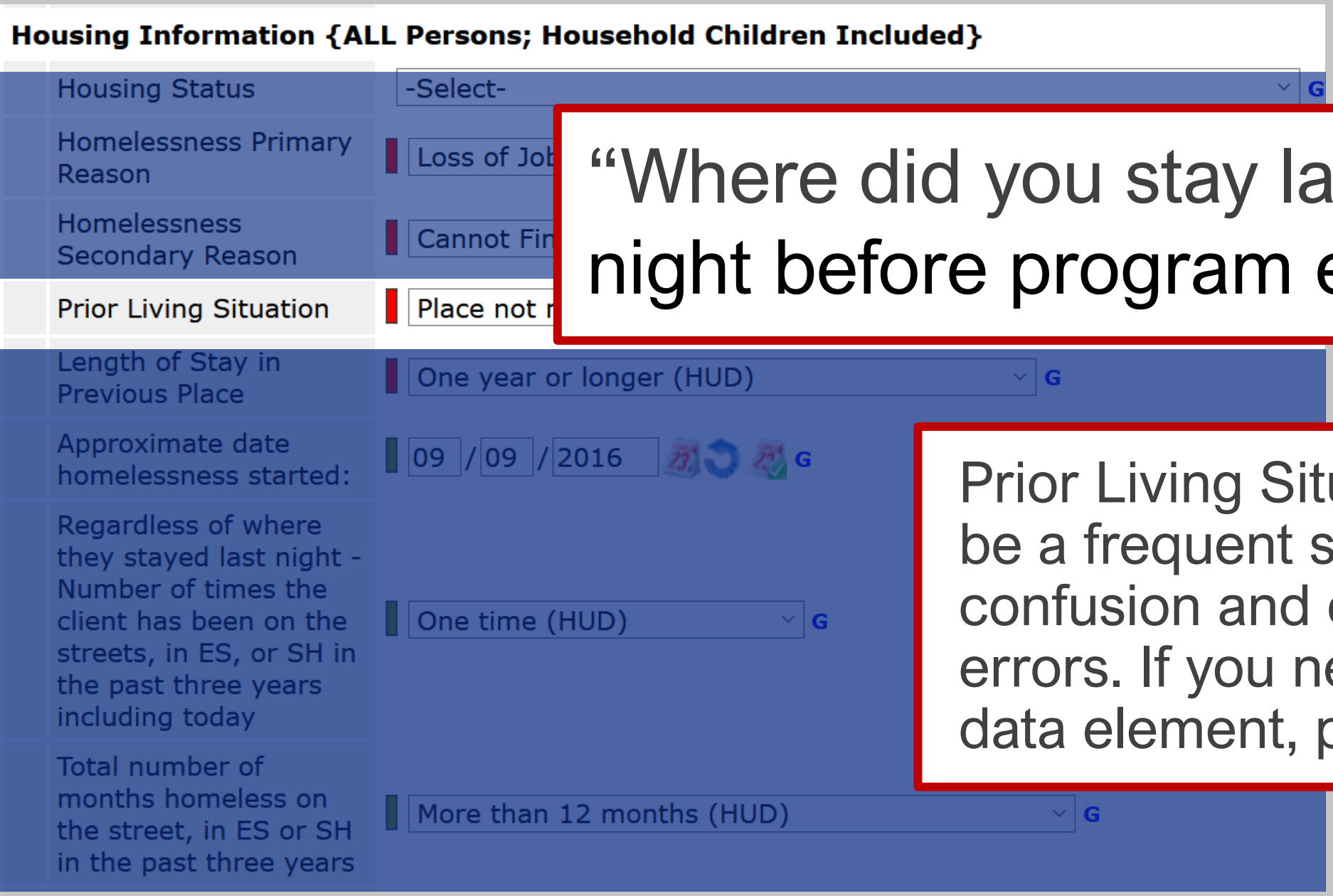


When answering "Yes" to *Is client going to have to leave their current living situation within 14 days?...*

…these 5 questions must also have answers.

The first four are Yes/ No questions.

Prior Living Situation (3.917) = Housing Information Section



"Where did you stay last night (the night before program entry)?"

Prior Living Situation seems to be a frequent source of confusion and data quality errors. If you need help with this data element, please ask!

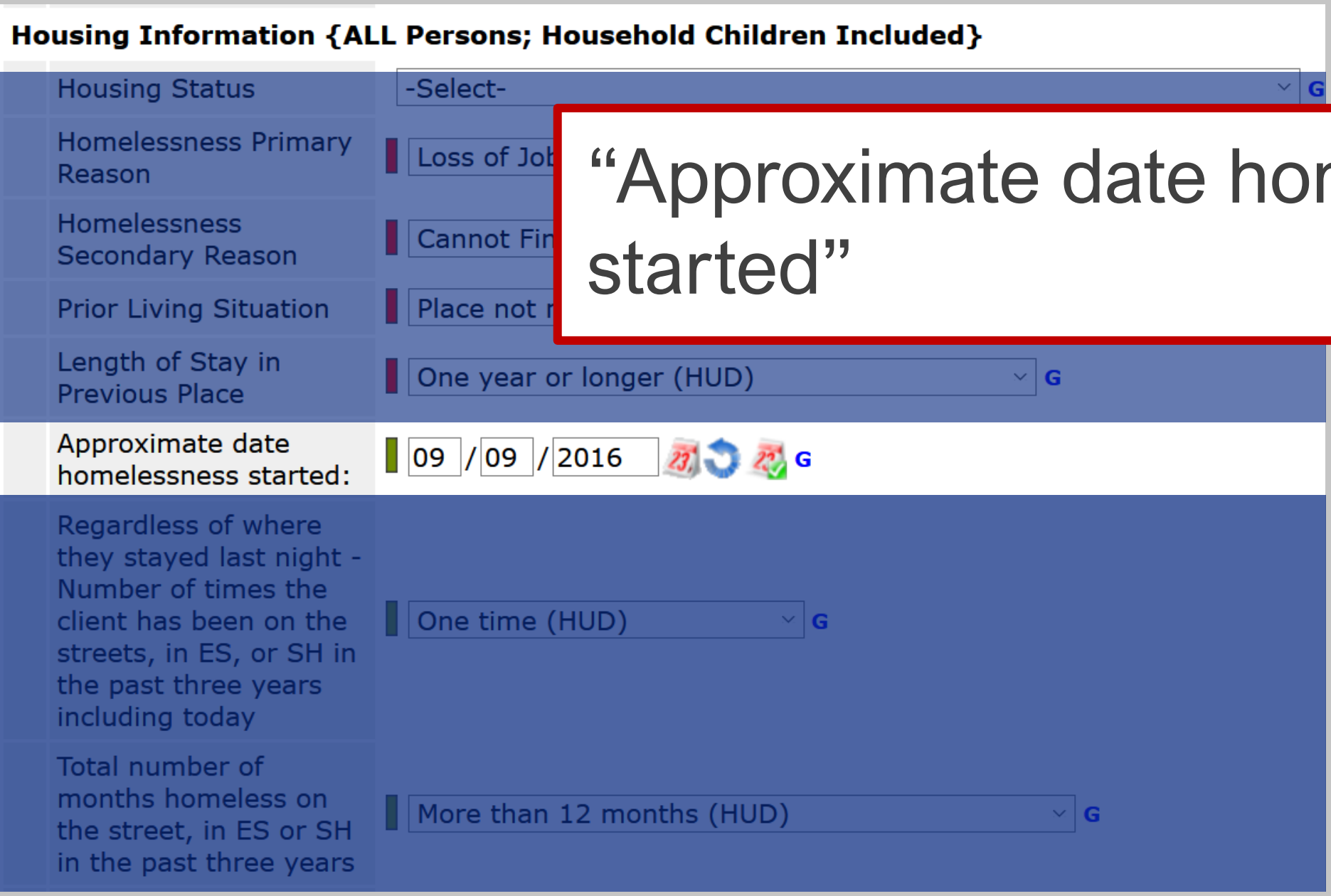
Prior Living Situation (3.917)

Emergency shelter, including hotel or motel paid for with emergency shelter voucher (HUD)
Foster care home or foster care group home (HUD)
----- HOMELESS SITUATION -----
Hospital or other residential non-psychiatric medical facility (HUD)
Hotel or motel paid for without emergency shelter voucher (HUD)
----- INSTITUTIONAL SITUATION -----
~~Interim Housing~~
Jail, prison or juvenile detention facility (HUD)
Long-term care facility or nursing home (HUD)
Owned by client, no ongoing housing subsidy (HUD)
Owned by client, with ongoing housing subsidy (HUD)
Permanent housing (other than RRH) for formerly homeless persons (HUD)
Place not meant for habitation (HUD)
Psychiatric hospital or other psychiatric facility (HUD)
Rental by client, no ongoing housing subsidy (HUD)
Rental by client, with GPD TIP subsidy (HUD)
Rental by client, with other ongoing housing subsidy (includ RRH) (HUD)
Rental by client, with VASH subsidy (HUD)
Residential project or halfway house with no homeless crite (HUD)
Safe Haven (HUD)
Staying or living in a family member's room, apartment or house (HUD)
Staying or living in a friend's room, apartment or house (HUD)
Substance abuse treatment facility or detox center (HUD)
----- TRANSITIONAL AND PERMANENT HOUSING SITUATION ----
Transitional housing for homeless persons (including homeless

Notice that “Interim Housing” is no longer a picklist option for Prior Living Situation.

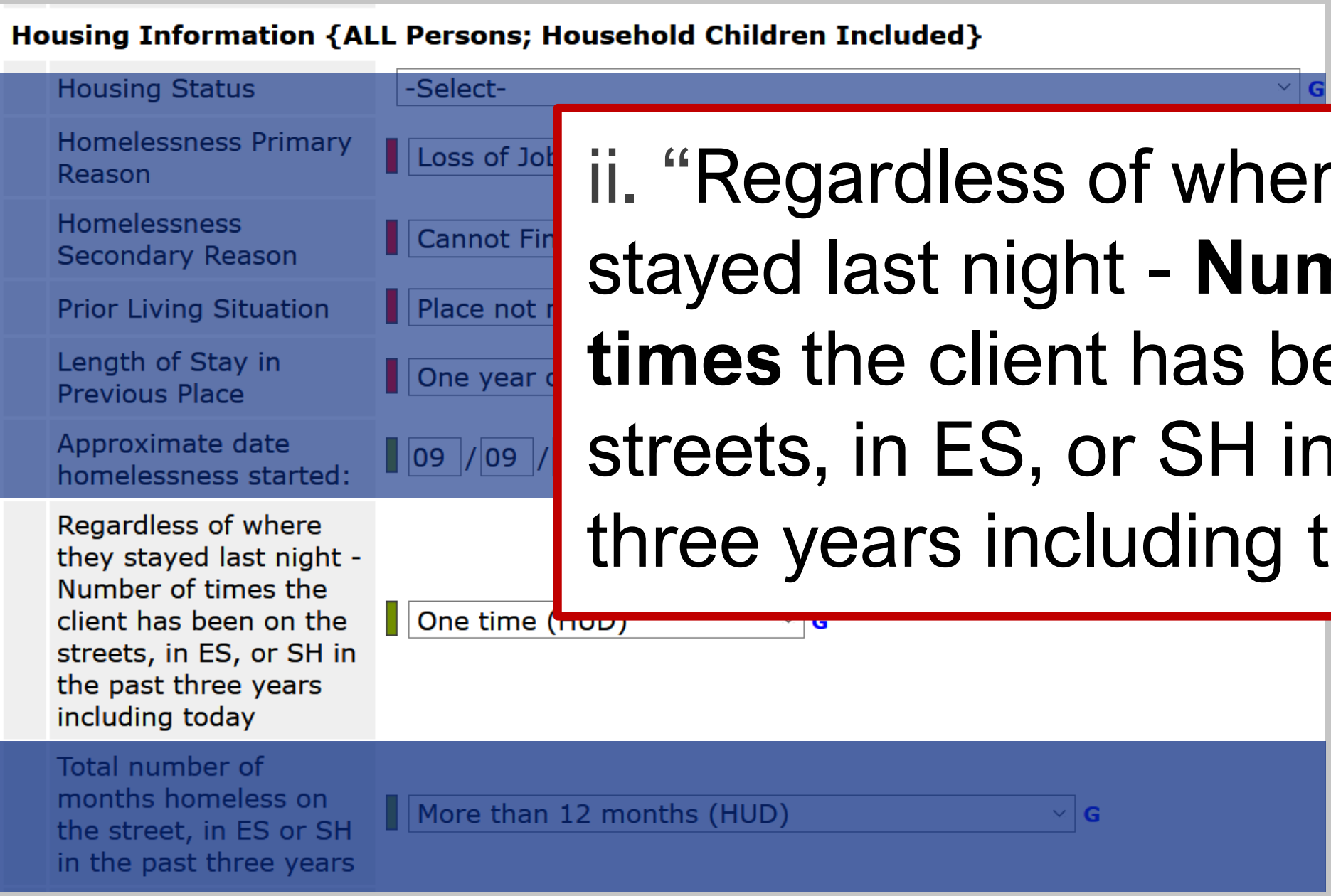
This means all clients **who are currently enrolled in a project on or after 10/1/2019** with “Interim Housing” recorded as their Prior Living Situation need to have this changed to another response option.

Prior Living Situation (3.917) = Housing Information Section



"Approximate date homelessness started"

Prior Living Situation (3.917) = Housing Information Section



ii. "Regardless of where they stayed last night - **Number of times** the client has been on the streets, in ES, or SH in the past three years including today"

Prior Living Situation (3.917) = Housing Information Section

Housing Information {ALL Persons; Household Children Included}

Housing Status	-Select- G
Homelessness Primary Reason	Loss of Job
Homelessness Secondary Reason	Cannot Fin
Prior Living Situation	Place not r
Length of Stay in Previous Place	One year c
Approximate date homelessness started:	09 / 09 / 2016 G
Regardless of where they stayed last night - Number of times the client has been on the streets, in ES, or SH in the past three years including today	One time (HUD) G
Total number of months homeless on the street, in ES or SH in the past three years	More than 12 months (HUD) G

iii. "Total number of months homeless on the street, in ES or SH in the past three years"

Project Types Street Outreach and Coordinated Entry (CHAMP):

Note the difference between Prior Living Situation and Current Living Situation.

- Prior is where the client slept **last night**.
- Current is where they are **right now**.
- Both need to be collected.

Collection Stages for Data Elements Defining CH

Project Start Date
01/21/2019

Prior Living Situation
Physical Disability
Developmental Disability
Substance Abuse

Review Date	Review Type
05/23/2019	Update

Physical Disability
Developmental Disability
Current Living Situation
Substance Abuse

Exit Date
02/26/2020

Physical Disability
Developmental Disability
Mental Health Problem
Substance Abuse

CHRONIC HOMELESSNESS

4. CHAMP

5. Discussion

Share your experiences

Ask questions and offer your insights

Data Quality Checking

Spot potential errors with KnoxHMIS reports

KnoxHMIS Data Quality (DQ) Reports

Report Name	Frequency	Date Range	Source
0252 - Data Completeness Report Card (EE) - v18 —OR— 0260 - HUD CoC APR Data Quality/Completeness - v9	Monthly	Your APR Year	KnoxHMIS sends to Agency Administrator
CoC APR 2019	Quarterly	Your APR Year	Self (run at Agency)
0640 - HUD Data Quality Report Framework - v9	Every 6 months	10/1—9/30	KnoxHMIS sends to Agency Administrator

ALWAYS **Back Date** when correcting data— to the date **and** time of the collection stage in which the error occurred.

0252 - Data Completeness Report Card (EE)

Tab B

- Sent every month from KnoxHMIS.
- Grouped by type of data element (e.g., UDEs, Additional required, and HUD-Vs).
- Provides percentage of data completeness (Tab B) for an individual project, for their APR period.
- Detail page (Tab D) identifies which Client ID#s have omissions (null values) and specifies elements that are missing in table format.

GRADE BASED ON COUNT FOR EACH ELEMENT:	HUD UDE ONLY	Additional ONLY	HUD Verification ONLY	OVERALL
	A	A	A	A
	100.00%	100.00%	100.00%	100.00%

Data Element	Required for	Number of Applicable Entry Exits	Numbe r of Non-	Percentage Complete
*HUD Universal Data Elements:				
Name	All	72	72	100.00%
Social Security Number	All	72	72	100.00%
Date of Birth	All	72	72	100.00%
Race	All	72	72	100.00%
Ethnicity	All	72	72	100.00%
Gender	All	72	72	100.00%
Veteran Status	Adults	29	29	100.00%
Disabling Condition (Y/N)	All	72	72	100.00%
Residence Prior to Project Entry	Adults/HoH	29	29	100.00%
Length of Stay in Previous Place	Adults/HoH	29	29	100.00%
Destination (Exit)	Adults/HoH at Exit	18	18	100.00%

Entry Exit Information			HUD Universal Data Elements													Additional Data Elements					HUD Verification				
Client ID	Entry Date	Exit Date	Name	SSN	DOB	Race	Eth	Gen	Vet	YN Disab	Res Prior	LOS Prior	Dest Exit	HoH	Loc	DV	SVS	YN Inc	YN NC	YN Ins	Disab Ok=8	Inc Ok=15	Inc Amt	NC Ok=6	Ins Ok=10
12345	12/6/2018		Ok	Null	Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok	-	Ok	Ok	Ok	N/A	Ok	Ok	Ok	Ok	Ok	-	Ok	Ok
12346	12/6/2018	12/1/2019	Ok	Null	Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok	N/A	Ok	Ok	Ok	Ok	Ok	-	Null	Ok
12347	12/6/2018		Ok	Null	Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok	-	Ok	Ok	Ok	N/A	Ok	Ok	Ok	Ok	Ok	-	Ok	Ok
12348	12/6/2018		Ok	Null	Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok	-	Ok	Ok	Ok	N/A	Ok	Ok	Ok	Ok	Ok	-	Ok	Ok
12349	2/4/2019	10/1/2019	Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok	N/A	Ok	Ok	Ok	Ok	Ok	-	Ok	Ok
	12/14/2018	11/28/2019	Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok	N/A	Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

Tab D

0260 - HUD CoC APR Data Quality

Data Element	Required for	Number of Applicable Entry Exits	Number of Non-Null Values	Percentage Complete
HUD Universal Data Elements (All Clients):				
Name	All	72	72	100.00%
Social Security Number	All	72	72	100.00%
Date of Birth	All	72	72	100.00%
Race	All	72	72	100.00%
Ethnicity	All	72	72	100.00%
Gender	All	72	72	100.00%
Veteran Status	Adults	29	29	100.00%
Disabling Condition (Y/N)	All	72	72	100.00%
Residence Prior to P		29	29	100.00%
Length of Stay in Pre		29	29	100.00%
Destination (Exit)		18	18	100.00%

Client ID: 34526

Potential Data Quality Errors:

Annual Assessment

Disability Type

Income Source

Non-Cash Benefit

Health Insurance

- Sent every month from KnoxHMIS.
- Grouped by collection stage (Entry, Annual, Exit).
- Lists Client records missing data and potential DQ errors for a project's APR period.
- Includes detail pages for:
  - Assessment at Entry
  - HUD-V Sub-assessments at Entry, Exit, and Annual Review

Subassessment Detail

HUD Verification: Elements measure completeness at entry ONLY)				
isability Type	All	192	188	97.92%
ncome Source	Adults/HoH	181	179	98.90%
Income Amount (for all valid sources)	Adults/HoH Recv Inc = Y	56	56	100.00%
Non-Cash Source	Adults/HoH	181	177	97.79%
Health Insurance Type	All	192	190	98.96%

HUD CoC APR 2019

- Self-run anytime (every quarter at minimum) with your APR period as the date range.
- Question 6c displays income errors by their collection stage (Entry, Annual, Exit).
- Error Count is hyperlinked to a list of Client records with the income errors.

6c– Data Quality: Income and Housing Data Quality

Data Element	Error Count	% of Error Rate
Destination (3.12)	0	0%
Income and Sources (4.2) at Start	2	4%
Income and Sources (4.2) at Annual Assessment	16	43%
Income and Sources (4.2) at Exit	0	0%

ALWAYS **Back Date** when correcting income data— to the date **and** time of the collection stage in which the error occurred.

CHRONIC HOMELESSNESS

6. Support and Resources

Support Sessions and Training By Request

Partner Agency Users may request online support sessions to ask questions or address data quality issues.

Support sessions are generally quick and informal, and though scheduled for 1-hour blocks, usually do not take the entire hour.

We encourage you to contact HMISsupport and schedule anytime you need help!

For help, contact HMISsupport@utk.edu!

RESOURCES

HUD. (2019, September). HMIS Standard Reporting Terminology Glossary. Retrieved from https://files.hudexchange.info/resources/documents/HMIS-Standard-Reporting-Terminology-Glossary.pdf

HUD. (2019, October). FY 2020 HMIS Data Standards Manual– Version 1.6 (p. 95-101). Retrieved from http://www.hudexchange.info/resources/documents/HMIS-Data-Standards-Manual.pdf

HUD. (2019, August). FY 2020 HMIS Data Standards Data Dictionary– Version 1.6 (p. 25-27). Retrieved from https://www.hudexchange.info/resources/documents/HMIS-Data-Dictionary.pdf